

**WRITTEN STATEMENT OF  
UNAUTHORIZED DEBIT (ACH)**



**1. Account/Transaction Information**

Member Name \_\_\_\_\_  
Member Number \_\_\_\_\_  
Amount of Debit \_\_\_\_\_  
Date of Debit \_\_\_\_\_  
Party Debiting the Account \_\_\_\_\_

**2. Statement**

I (the undersigned) hereby attest that (i) I have reviewed the circumstances of the above electronic (ACH) debit to my account; (ii) the debit was not authorized or did not conform to the terms of my authorization; and (iii) the following, to the best of my ability to identify, is the reason for that conclusion.

**I did not authorize the debit to my account.**

- I do not know or did not authorize the party listed above to debit my account.
- The signature of a check that was processed electronically is not my signature.

**I authorized the party listed above to debit my account, but the entry does not conform to the terms of my authorization.**

- My account was debited before the date that I authorized.
- My account was debited for an amount different than I authorized.
- My account was debited by an authorized third party, but that third party failed to make my payment as instructed.
- My check was improperly processed electronically.
- A debit to my account that was previously returned was improperly reinitiated.
- A debit to my account was an improper reversal.

**I authorized the party listed above to debit my account, but:**

- I revoked the authorization I had given to the party to debit my account before the debit was initiated.
- Other (must specify): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**3. Signature**

I am an authorized signer, or otherwise have authority to act, on the account identified in this statement. I attest that the debit above was not originated with fraudulent intent by me or any person acting in concert with me.

I have read this statement in its entirety and attest that the information provided in this statement is true and correct.

Any intentional attempt to obtain money from a financial institution by misrepresenting whether a transaction was authorized may result in the imposition of fines up to \$1,000,000, or imprisonment up to 30 years, or both under the provisions of Federal law (18 U.S.C. §1344).

Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Credit Union use only:**

Written\* Claim Received by: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_

\*Verbal claims are not allowed.

Returned ACH Placed by: \_\_\_\_\_

Date: \_\_\_\_\_

Time: \_\_\_\_\_